



# COOKE COUNTY GUIDELINES FOR ROAD CLOSINGS

## **Step 1:**

Petitions may be obtained in the County Commissioners' Office, by email, or on the Cooke County website ([www.co.cooke.tx.us](http://www.co.cooke.tx.us)) under the Commissioners' Court tab. The requestor must provide the name, length of road, beginning and ending locations of said road, and a legal description if available. The petition must be signed by 8 property owners who own property located on said road.

## **Step 2:**

Once the petition is properly completed and signed by the 8 property owners, it is to be returned to the County Commissioners office so that the County Clerk can properly post it at the courthouse for a minimum of 20 days. It must also be posted in two separate locations along the road that is being petitioned for closure for a minimum of 20 days by the property owners. (We suggest taking a photo of the road postings and attaching them to your petition.)

## **Step 3:**

After the petition has been posted for the required 20 days at the courthouse and on the road, the requestor may contact the Commissioners Office and request that the application be placed on the next agenda for consideration by Commissioners Court.

## **Step 4:**

If approved by Commissioners Court, a copy of the order will be filed with the records of the court and with the deed records of the county. If necessary a quitclaim deed may be issued by the County.

**References: Texas Transportation Code Section 251.052**

**Disclaimer: This is procedure is intended for information purposes only and nothing in this procedure is meant to constitute legal advice. Nothing in this document is meant to be a guarantee for approval of road closure.**